ANNUAL FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED APRIL 30, 2020

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# FINANCIAL SECTION

# This section includes:

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
- Required Supplementary Information
- Other Supplementary Information
- Supplemental Schedules

# INDEPENDENT AUDITORS' REPORT This section includes the opinion of the Library's independent auditing firm.



#### **INDEPENDENT AUDITORS' REPORT**

November 18, 2020

Members of the Board of Trustees Skokie Public Library Skokie, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Skokie Public Library, Illinois, as of and for the year ended April 30, 2020, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

# **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Skokie Public Library, Illinois, as of April 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America

Skokie Public Library, Illinois November 18, 2020 Page 2

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents and budgetary information reported in the required supplementary information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Library has not presented a Management's Discussion and Analysis as required supplementary information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Skokie Public Library, Illinois' basic financial statements. The other supplementary information and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information and supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Lauterbach & Amen. LLP
LAUTERBACH & AMEN, LLP

# **BASIC FINANCIAL STATEMENTS**

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

Statement of Net Position April 30, 2020

**See Following Page** 

# Statement of Net Position April 30, 2020

|   | Governmental<br>Activities |
|---|----------------------------|
| ASSETS  |                            |
| Current Assets                                  |                            |
| Cash and Investments                            | \$ 32,966,603              |
| Receivables - Net of Allowances                 | 6,719,940                  |
| Due from Other Governments                      | 80,980                     |
| Total Current Assets                            | 39,767,523                 |
| Noncurrent Assets                               |                            |
| Capital Assets                                  |                            |
| Nondepreciable Capital Assets                   | 8,454,797                  |
| Depreciable Capital Assets                      | 42,233,261                 |
| Accumulated Depreciation                        | (35,712,879)               |
| Total Noncurrent Assets                         | 14,975,179                 |
| Total Assets                                    | 54,742,702                 |
| DEFERRED OUTFLOWS OF RESOURCES                  |                            |
| Deferred Items - IMRF                           | \$932,021                  |
| Unamortized Loss on Refunding                   | \$47,804                   |
| Total Deferred Outflows of Resources            | \$979,825                  |
| Total Assets and Deferred Outflows of Resources | \$55,722,527               |

|   | Governmental |
|---|--------------|
| I I A DIN PETERS                                    | Activities   |
| LIABILITIES Current Liabilities                     |              |
| Accounts Payable                                    | 2,848,230    |
| Accrued Payroll                                     | 80,928       |
| Other Payables                                      | 81,080       |
| Accrued Interest Payable                            | 257,354      |
| Current Portion of Long-Term Debt                   | 1,344,841    |
|   |              |
| Total Current Liabilities                           | 4,612,433    |
| Noncurrent Liabilities                              |              |
| Compensated Absences                                | 235,751      |
| Net Pension Liability - IMRF                        | 787,322      |
| Total OPEB Liability - RBP                          | 782,833      |
| General Obligation Bonds Payable - Net              | 17,879,293   |
| Total Noncurrent Liabilities                        | 19,685,199   |
| Total Liabilities                                   | 24,297,632   |
| DEFERRED INFLOWS OF RESOURCES                       |              |
| Property Taxes                                      | 6,626,862    |
| Deferred Items - IMRF                               | 2,114,376    |
| Total Deferred Inflows of Resources                 | 8,741,238    |
| Total Liabilities and Deferred Inflows of Resources | 33,038,870   |
| NET POSITION  |              |
| Net Investment in Capital Assets                    | 6,560,202    |
| Restricted  |              |
| Debt Service  | 651,052      |
| Unrestricted  | 15,472,403   |
| Total Net Position                                  | 22,683,657   |

# Statement of Activities For the Fiscal Year Ended April 30, 2020

|   | Expenses                 | Charges<br>for<br>Services       | rogram Reve<br>Operating<br>Grants | Capital Grants and Contributions | Net<br>(Expenses)<br>Revenues and<br>Changes in<br>Net Position |
|---|--------------------------|----------------------------------|------------------------------------|----------------------------------|---|
| Functions/Programs Culture, Education and Recreation Interest on Long-Term Debt | \$ 13,406,207<br>375,277 | 41,737                           | 143,164                            | _                                | (13,221,306)<br>(375,277)                                       |
| Total Governmental Activities   | 13,781,484               | 41,737                           | 143,164                            |                                  | (13,596,583)  |
|   |                          | General Rev<br>Taxes<br>Property | Taxes                              |                                  | 13,435,340  |
|   |                          | Miscellane<br>Investment         |                                    |                                  | 425,229<br>423,697<br>88,042<br>14,372,308                      |
|   |                          | Change in N                      | let Position                       |                                  | 775,725   |
|   |                          | Net Position                     | - Beginning                        | as Restated                      | 21,907,932  |
|   |                          | Net Position                     | - Ending                           |                                  | 22,683,657  |

# Balance Sheet - Governmental Funds April 30, 2020

|                                     |    |            |                 | Capital    |             |            |
|-------------------------------------|----|------------|-----------------|------------|-------------|------------|
|                                     |    |            | Debt            | Projects   |             |            |
|                                     |    |            | Service         | Site and   | Nonmajor    |            |
|                                     |    |            | Series 2001     | Building   | Fine Arts   |            |
|                                     |    | General    | Library Project | Reserve    | Acquisition | Totals     |
| ASSETS                              |    |            |                 |            |             |            |
| Cash and Investments                | \$ | 22,285,656 | 368,382         | 10,298,681 | 13,884      | 32,966,603 |
| Receivables - Net of Allowances     | Ψ  | 22,203,030 | 300,302         | 10,270,001 | 13,004      | 32,700,003 |
| Taxes                               |    | 6,101,864  | 618,076         |            |             | 6,719,940  |
| Due from Other Governments          |    | 80,980     | 010,070         | _          |             | 80,980     |
| Due from Other Funds                |    | 60,960     | 531,463         | _          | _           | 531,463    |
| Due from Other Funds                | _  |            | 331,403         |            |             | 331,403    |
| Total Assets                        | _  | 28,468,500 | 1,517,921       | 10,298,681 | 13,884      | 40,298,986 |
| LIABILITIES                         |    |            |                 |            |             |            |
| Accounts Payable                    |    | 2,848,230  |                 |            |             | 2,848,230  |
| Accrued Payroll                     |    | 80,928     | _               | _          |             | 80,928     |
| Other Payables                      |    | 81,080     | _               | _          | _           | 81,080     |
| Due to Other Funds                  |    | 531,463    | _               | _          | _           | 531,463    |
| Total Liabilities                   | _  | 3,541,701  |                 |            |             | 3,541,701  |
| Total Elabilities                   |    | 3,341,701  | _               | _          |             | 3,341,701  |
| DEFERRED INFLOWS OF RESO            | UR | CES        |                 |            |             |            |
| Property Taxes                      |    | 6,017,347  | 609,515         | _          | _           | 6,626,862  |
| Total Liabilities and Deferred      |    |            |                 |            |             |            |
| Inflows of Resources                |    | 9,559,048  | 609,515         |            |             | 10,168,563 |
| FUND BALANCES                       |    |            |                 |            |             |            |
| Restricted                          |    | 10,702,415 | 908,406         | _          |             | 11,610,821 |
| Assigned                            |    | _          |                 | 10,298,681 | 13,884      | 10,312,565 |
| Unassigned                          |    | 8,207,037  |                 | _          | <u> </u>    | 8,207,037  |
| Total Fund Balances                 |    | 18,909,452 | 908,406         | 10,298,681 | 13,884      | 30,130,423 |
| Total Liabilities, Deferred Inflows |    |            |                 |            |             |            |
| of Resources and Fund Balances      |    | 28,468,500 | 1,517,921       | 10,298,681 | 13,884      | 40,298,986 |

# Reconciliation of the Total Governmental Fund Balance to the Statement of Net Position - Governmental Activities

**April 30, 2020** 

| Total Fund Balances  | \$<br>30,130,423 |
|--|------------------|
| Amounts reported in the Statement of Net Position are different because:         |                  |
| Capital assets are not financial resources and therefore,                        |                  |
| are not reported in the funds.   | 14,975,179       |
| Deferred outflows of resources related to the pension not reported in the funds. |                  |
| Deferred Items - IMRF  | (1,182,355)      |
| Long-term liabilities are not due and payable in the current                     |                  |
| period and therefore are not reported in the funds.                              |                  |
| Compensated Absences Payable   | (294,689)        |
| Net Pension Liability - IMRF   | (787,322)        |
| Total OPEB Liability - RBP   | (782,833)        |
| General Obligation Bonds Payable - Net   | (19,165,196)     |
| Accrued Interest Payable   | (257,354)        |
| Unamortized Loss on Refunding  | <br>47,804       |
| Net Position of Governmental Activities  | <br>22,683,657   |

# Statement of Revenues, Expenditures and Changes in Fund Balances For the Fiscal Year Ended April 30, 2020

|                                   |               |                  | Capital    |             |             |
|-----------------------------------|---------------|------------------|------------|-------------|-------------|
|                                   |               | Debt             | Projects   |             |             |
|                                   |               | Service          | Site and   | Nonmajor    |             |
|                                   |               | Series 2001      | Building   | Fine Arts   |             |
|                                   | General       | Library Project  | Reserve    | Acquisition | Totals      |
|                                   | General       | Library 1 Toject | IXCSCI VC  | Acquisition | Totals      |
| Revenues                          |               |                  |            |             |             |
| Property Taxes                    | \$ 12,203,585 | 1,231,755        | _          | _           | 13,435,340  |
| Replacement Taxes                 | 425,229       | _                |            | _           | 425,229     |
| Charges for Services              | 41,737        | _                | _          |             | 41,737      |
| Grants and Donations              | 143,164       | _                | _          |             | 143,164     |
| Interest                          | 194,072       | 7,166            | 222,297    | 162         | 423,697     |
| Miscellaneous                     | 88,042        | _                | _          |             | 88,042      |
| Total Revenues                    | 13,095,829    | 1,238,921        | 222,297    | 162         | 14,557,209  |
|                                   |               |                  |            |             |             |
| Expenditures                      |               |                  |            |             |             |
| Culture, Education and Recreation | 11,107,807    | _                |            | _           | 11,107,807  |
| Capital Outlay                    | 6,899,870     | _                |            | _           | 6,899,870   |
| Debt Service                      |               |                  |            |             |             |
| Principal Retirement              | 964           | 1,180,000        |            | _           | 1,180,964   |
| Interest and Fiscal Charges       | 128,055       | 84,350           |            | _           | 212,405     |
| Total Expenditures                | 18,136,696    | 1,264,350        | _          | _           | 19,401,046  |
|                                   |               |                  |            |             |             |
| Excess (Deficiency) of Revenues   |               |                  |            |             |             |
| Over (Under) Expenditures         | (5,040,867)   | (25,429)         | 222,297    | 162         | (4,843,837) |
| Other Financing Sources (Uses)    |               |                  |            |             |             |
| Debt Issuance                     | 16,710,000    |                  | _          | _           | 16,710,000  |
| Premium on Bond                   | 1,118,055     |                  |            | _           | 1,118,055   |
| Transfers In                      |               |                  | 1,200,000  | _           | 1,200,000   |
| Transfers Out                     | (1,200,000)   |                  | 1,200,000  |             | (1,200,000) |
| Transiers Out                     | 16,628,055    |                  | 1,200,000  |             | 17,828,055  |
|                                   | 10,020,033    |                  | 1,200,000  |             | 17,020,033  |
| Net Change in Fund Balance        | 11,587,188    | (25,429)         | 1,422,297  | 162         | 12,984,218  |
| Fund Balances - Beginning         | 7,322,264     | 933,835          | 8,876,384  | 13,722      | 17,146,205  |
| Fund Balances - Ending            | 18,909,452    | 908,406          | 10,298,681 | 13,884      | 30,130,423  |

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of the Governmental Funds to the Statement of Activities - Governmental Activities

For the Fiscal Year Ended April 30, 2020

| Net Change in Fund Balances  | \$<br>12,984,218 |
|--|------------------|
| Amounts reported in the Statement of Activities                                      |                  |
| are different because:   |                  |
| Governmental funds report capital outlays as expenditures. However, in the           |                  |
| Statement of Activities the cost of those assets is allocated over their estimated   |                  |
| useful lives and reported as depreciation expense.                                   |                  |
| Capital Outlays  | 7,374,535        |
| Depreciation Expense   | (2,465,349)      |
| Disposal of Capital Assets - Cost  | (3,345,731)      |
| Disposal of Capital Assets - Accumulated Depreciation                                | 3,345,731        |
| Some revenues not collected as of the year end are not considered available revenues |                  |
| in the governmental funds. These are the amounts that were not considered            |                  |
| available in the current year.   | (80,980)         |
| The not effect of deferred outflows (inflows) of resources related                   |                  |
| The net effect of deferred outflows (inflows) of resources related                   |                  |
| to the pensions not reported in the funds.   | (4.029.209)      |
| Change in Deferred Items - IMRF  | (4,038,308)      |
| The issuance of long-term debt provides current financial resources to               |                  |
| governmental funds, while the repayment of the principal on long-term                |                  |
| debt consumes the current financial resources of the governmental funds.             |                  |
| Change in Compensated Absences Payable   | 25,449           |
| Change in Net Pension Liability - IMRF   | 3,864,888        |
| Change in Total OPEB Liability - RBP   | (78,765)         |
| Retirement of Debt   | 1,180,964        |
| Issuance of Debt   | (17,828,055)     |
| Amortization on Premium on Debt Issuance   | 107,141          |
| Change to Accrued Interes Payable  | (222,208)        |
| Amortization of Loss on Refunding  | <br>(47,805)     |
| Changes in Net Position  | 775,725          |

Notes to the Financial Statements April 30, 2020

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Skokie Public Library (the Library), is located in Cook County, Illinois. The Library operates under a President-Trustee form of government and provides the following services as authorized by its charter. For financial reporting purposes the Library includes all funds, agencies, and boards that are responsible to the Library Board of Trustees. Responsibility to the Board of Trustees was determined on the basis of budget adoption, taxing authority, outstanding debt secured by receipts or general obligations of the Library and obligations of the Library to finance any debts that may occur.

The government-wide financial statements are prepared in accordance with generally accepted accounting principles in the United States (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP in the United States for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Library's accounting policies established in GAAP in the United States and used by the Library are described below.

#### REPORTING ENTITY

In determining the financial reporting entity, the Library complies with the provisions of GASB Statement No. 61, "The Financial Reporting Omnibus – an Amendment of GASB Statements No. 14 and No. 34," and includes all component units that have a significant operational or financial relationship with the Library. Based upon the criteria set forth in the GASB Statement No. 61, there are no component units included in the reporting entity.

#### **BASIS OF PRESENTATION**

#### **Basic Financial Statements**

The Library's basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library's governmental funds). The Library's public library services are classified as governmental activities.

In the government-wide Statement of Net Position, the governmental activities column is: (a) presented on a consolidated basis and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Library's net position is reported in three parts: net investment in capital assets; restricted; and unrestricted. The Library first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of the Library's functions. The Library's activities are supported by taxes and intergovernmental revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) changes to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Notes to the Financial Statements April 30, 2020

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### **BASIS OF PRESENTATION - Continued**

#### **Fund Financial Statements**

The financial transactions of the Library are reported in an individual fund in the fund financial statements. The fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets/deferred outflows, liabilities/deferred inflows, reserves, fund equity, revenues and expenditures/expenses. The Library's fund is reported in the: governmental category. The emphasis in fund financial statements is on the major fund and is summarized into a single column.

GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses) for the determination of major funds.

A fund is considered major if it is the primary operating fund of the Library or total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund are at least 10 percent of the corresponding total for all governmental funds combined.

The various funds are reported by generic classification within the financial statements. The following fund type is used by the Library:

#### **Governmental Funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Library:

*General Fund* is the general operating fund of the Library. It accounts for all revenues and expenditures of the Library which are not accounted for in other funds. The General Fund is a major fund.

Debt Service Fund is used to account for the accumulation of funds for the periodic payment of principal and interest on general long-term debt. The Series 2001 Library Project Fund is treated as a major fund and is used to account for the retirement of the Library's bonded debt.

Capital Projects Funds are created to account for all resources used for the accumulation of funds for anticipated capital improvements. The Library maintains one capital projects fund. The Site and Building Reserve Fund, a major fund, is used to account for the accumulation of funds for anticipated capital improvements.

Notes to the Financial Statements April 30, 2020

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### **Measurement Focus**

On the government-wide Statement of Net Position and the Statement of Activities, activities are presented using the economic resources measurement focus as defined below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate.

The Library's fund utilizes a "current financial resources" measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. This fund uses fund balance as their measure of available spendable financial resources at the end of the period.

The accounting objectives of the "economic resources" measurement focus is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows, liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported.

#### **Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities, activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflows are incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Library recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty-day availability period is used for revenue recognition for all other fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability/deferred inflow is incurred, except for general obligation bond principal and interest which are recognized when due.

Notes to the Financial Statements April 30, 2020

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - Continued

#### **Basis of Accounting - Continued**

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

# ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY

#### **Cash and Investments**

For the purpose of the Statement of Net Position, the Library's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of purchase.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the Library categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the Library's investments are in 2a7-like investment pools that are measured at the net asset value per share determined by the pool.

#### Receivables

In the government-wide financial statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivables balances include property taxes.

Notes to the Financial Statements April 30, 2020

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

# ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

#### **Capital Assets**

Capital assets purchased or acquired with an original cost of \$5,000 for building improvements and \$1,000 for all other assets, or more, are reported at historical cost or estimated historical cost. Capital is estimated at historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Library as a whole. When purchased, such assets are recorded as expenditures in the governmental fund and capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

| Buildings                  | 25 Years |
|----------------------------|----------|
| Buildings and Improvements | 20 Years |
| Land Improvements          | 20 Years |
| Furniture and Equipment    | 5 Years  |
| Books and Material         | 15 Years |

#### **Deferred Outflows/Inflows of Resources**

Deferred outflow/inflow of resources represents an acquisition/reduction of net position that applies to a future period and therefore will not be recognized as an outflow of resources (expense)/inflow of resources (revenue) until that future time.

# **Compensated Absences**

The Library accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. In accordance with GASB Statement No. 16, no liability is recorded for nonvesting accumulation rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave that is estimated to be taken as "terminal leave" prior to retirement.

All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Notes to the Financial Statements April 30, 2020

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

# ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

#### **Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenses at the time of issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### **Net Position**

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net Investment in Capital Assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted – All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

Notes to the Financial Statements April 30, 2020

#### NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### **BUDGETARY INFORMATION**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. Budget amounts are as originally adopted by the Library Board of Trustees. All annual appropriations lapse at fiscal year end.

The budget is prepared for the General Fund and the Series 2001 Library Project Fund by function and activity, and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year. The proposed budget is presented to the Library Board of Trustees for review. This governing body holds public meetings and may add to, subtract from, or change appropriations. The budget may be amended by the governing body. State statutes and local ordinances require that the budget be approved before the beginning of the fiscal year.

Expenditures may not legally exceed budgeted appropriations at the fund level. During the year, no supplementary appropriations were necessary of any fund.

#### **DEPOSITS AND INVESTMENTS**

The Library maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the financial statements as "cash and investments."

Permitted Deposits and Investments – Statutes authorize the Library to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, Illinois Funds and the Illinois Metropolitan Investment Fund.

Illinois Funds is an investment pool managed by the Illinois public Treasurer's Office which allows governments within the State to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

The Illinois Metropolitan Investment Fund (IMET) is a non-for-profit investment trust formed pursuant to the Illinois Municipal Code. IMET is managed by a Board of Trustees elected from the participating members. IMET is not registered with the SEC as an Investment Company. Investments in IMET are valued at the share price, the price for which the investment could be sold.

# Interest Rate Risk, Credit Risk, Custodial Credit Risk, and Concentration Risk

*Deposits*. At year-end, the carrying amount of the Library's deposits totaled \$24,504,568 and the bank balances totaled \$25,423,724. Additionally, at year-end the Library has \$8,461,129 invested in the Illinois Funds and \$906 invested in IMET.

Notes to the Financial Statements April 30, 2020

#### NOTE 3 – DETAIL NOTES ON ALL FUNDS - Continued

#### **DEPOSITS AND INVESTMENTS - Continued**

#### Interest Rate Risk, Credit Risk, Custodial Credit Risk, and Concentration Risk - Continued

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Library's investment policy addresses interest rate risk by maintaining sufficient liquidity to meet operating requirements. The Library's investment in the Illinois Funds and IMET have an average maturity of less than one year.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Library limits its exposure to credit risk by limiting investments to the safest types of securities; prequalifying the financial institutions, intermediaries, and advisors with which the Library will conduct business; and diversifying the investment portfolio so that potential losses on individual investments will be minimized. At year-end, the Library's investment in the Illinois Funds is rated AAAm by Standard & Poor's, and the Library's investment in IMET is not rated.

Concentration of Credit Risk. This is the risk of loss attributed to the magnitude of the Library's investment in a single issuer. The Library's investment policy requires diversification investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification can be by type of investment, number of institutions invested in, and length of maturity. At year-end, the Library does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

Custodial Credit Risk. In the case of deposits, this is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. The Library's investment policy requires pledging of collateral for all bank balances in excess of federal depository insurance, at an amount not less than 110% of the fair market value of the funds secured, with the collateral held by the Library, an independent third party or the Federal Reserve Bank of Chicago. At year-end, the entire amount of the bank balance of deposits was covered by collateral, federal depository or equivalent insurance.

For an investment, this is the risk that in the event of the failure of the counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Library's investment policy requires all security transactions that are exposed to custodial credit risk must fully collateralize each investment for the duration of the term. At year-end, the Library's investments in the Illinois Funds and IMET are not subject to custodial credit risk.

Notes to the Financial Statements April 30, 2020

#### NOTE 3 – DETAIL NOTES ON ALL FUNDS - Continued

#### PROPERTY TAXES

Property taxes for 2019 attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and are payable in two installments, on or about March 1, and June 1. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience.

#### INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

#### **Interfund Balances**

Interfund balances result from the time lag between when transactions are recorded in the accounting system and payments between funds are made. The composition of interfund balances as of the date of this report, is as follows:

| Receivable Fund             | Payable Fund | Amount     |
|-----------------------------|--------------|------------|
|                             |              |            |
| Series 2001 Library Project | General      | \$ 531,463 |

#### **Interfund Transfers**

Interfund transfers for the year consisted of the following:

| Transfer In               | Transfer Out | Amount       |
|---------------------------|--------------|--------------|
|                           |              |              |
| Site and Building Reserve | General      | \$ 1,200,000 |

Transfers are used to transfer unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Notes to the Financial Statements April 30, 2020

# **NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

# **CAPITAL ASSETS**

Capital asset activity for the year was as follows:

|                                      | Restated     |             |           |            |
|--------------------------------------|--------------|-------------|-----------|------------|
|                                      | Beginning    |             |           | Ending     |
|                                      | Balances     | Increases   | Decreases | Balances   |
|                                      |              |             |           | _          |
| Nondepreciable Capital Assets        |              |             |           |            |
| Land                                 | \$ 1,488,336 |             | _         | 1,488,336  |
| Construction in Progress             | 479,530      | 6,486,931   | _         | 6,966,461  |
|                                      | 1,967,866    | 6,486,931   |           | 8,454,797  |
| Depreciable Capital Assets           |              |             |           |            |
| Buildings                            | 3,035,695    |             |           | 3,035,695  |
| Buildings and Improvements           | 28,953,442   | 76,642      | 2,933,473 | 26,096,611 |
| Land Improvements                    | 963,147      |             | _         | 963,147    |
| Furniture and Equipment              | 5,968,346    | 142,494     |           | 6,110,840  |
| Books and Material                   | 5,770,758    | 668,468     | 412,258   | 6,026,968  |
|                                      | 44,691,388   | 887,604     | 3,345,731 | 42,233,261 |
| Less Accumulated Depreciation        |              |             |           |            |
| Buildings                            | 3,035,695    |             | _         | 3,035,695  |
| Buildings and Improvements           | 25,768,446   | 1,304,224   | 2,933,473 | 24,139,197 |
| Land Improvements                    | 475,038      | 48,157      | _         | 523,195    |
| Furniture and Equipment              | 5,116,653    | 288,574     | _         | 5,405,227  |
| Books and Material                   | 2,197,429    | 824,394     | 412,258   | 2,609,565  |
|                                      | 36,593,261   | 2,465,349   | 3,345,731 | 35,712,879 |
| Total Net Depreciable Capital Assets | 8,098,127    | (1,577,745) |           | 6,520,382  |
| Total Net Capital Assets             | 10,065,993   | 4,909,186   | <u> </u>  | 14,975,179 |

Depreciation expense of \$2,465,349 was charged to the culture, education and recreation function.

Notes to the Financial Statements April 30, 2020

#### NOTE 3 – DETAIL NOTES ON ALL FUNDS - Continued

#### LONG-TERM DEBT

# **General Obligation Bonds**

The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. The Village and Library have an intergovernmental agreement for the Library's portion of the bonds. The portion of the Library's General obligation bonds currently outstanding are as follows:

|   | Beginning    |            |             | Ending     |
|---|--------------|------------|-------------|------------|
| Issue   | Balances     | Issuances  | Retirements | Balances   |
| General Obligation Refunding Bonds of 2010 - Due in annual installments of \$1,180,000 to \$1,230,000 plus interest at 1.00% to 5.00% through December 1, 2020. | \$ 2,410,000 | _          | 1,180,000   | 1,230,000  |
| General Obligation Bonds of 2019 - Due in annual installments of \$585,000 to \$1,165,000 plus interest at 3.00% to 5.00% through                               |              | 16 710 000 |             | 16 710 000 |
| December 1, 2039.   |              | 16,710,000 |             | 16,710,000 |
|   |              |            |             |            |
|   | 2,410,000    | 16,710,000 | 1,180,000   | 17,940,000 |

#### **Capital Lease**

The Library previously entered into a lease agreement as lessee for financing the acquisition of five copiers. Capital assets of \$19,869 were added to machinery and equipment. This lease agreement qualifies as a capital lease for accounting purposes and; therefore, has been recorded at the present value of the future minimum lease payments as of the inception date. The capital lease currently outstanding is as follows:

|  | Beg | ginning |          |            | Ending  |
|--|-----|---------|----------|------------|---------|
| Issue  | Ва  | alance  | Issuance | Retirement | Balance |
|  |     |         |          |            |         |
| Capital Lease of 2016 - Due on May 15, 2019. | \$  | 964     | _        | 964        |         |

Notes to the Financial Statements April 30, 2020

# NOTE 3 – DETAIL NOTES ON ALL FUNDS - Continued

# **LONG-TERM DEBT - Continued**

# **Long-Term Liability Activity**

Changes in long-term liabilities during the fiscal year were as follows:

|                              | Restated   |            |            |            | Amounts    |
|------------------------------|------------|------------|------------|------------|------------|
|                              | Beginning  |            |            | Ending     | Due within |
| Type of Debt                 | Balances   | Additions  | Deductions | Balances   | One Year   |
| Compensated Absences         | \$ 320,138 | 25,449     | 50,898     | 294,689    | 58,938     |
| Net Pension Liability - IMRF | 4,652,210  | _          | 3,864,888  | 787,322    | _          |
| Total OPEB Liaiblity - RBP   | 704,068    | 78,765     | _          | 782,833    | _          |
| General Obligation Bonds     | 2,410,000  | 16,710,000 | 1,180,000  | 17,940,000 | 1,230,000  |
| Plus: Unamortized Premium    | 214,282    | 1,118,055  | 107,141    | 1,225,196  | 55,903     |
| Capital Lease                | 964        |            | 964        | _          |            |
|                              | 8,301,662  | 17,932,269 | 5,203,891  | 21,030,040 | 1,344,841  |

The General Fund makes payments on the compensated absences, the net pension liability, the total OPEB liability, and the capital lease. The Series 2001 Library Project Fund makes payments on the general obligation bonds.

Notes to the Financial Statements April 30, 2020

# NOTE 3 – DETAIL NOTES ON ALL FUNDS - Continued

# **LONG-TERM DEBT - Continued**

# **Debt Service Requirements to Maturity**

The annual debt service requirements to maturity, including principal and interest, are as follows:

|        | General          |           |            |  |  |
|--------|------------------|-----------|------------|--|--|
| Fiscal | Obligation Bonds |           |            |  |  |
| Year   | Principal        | Interest  | Total      |  |  |
|        |                  |           |            |  |  |
| 2021   | \$<br>1,230,000  | 641,018   | 1,871,018  |  |  |
| 2022   | 585,000          | 613,300   | 1,198,300  |  |  |
| 2023   | 615,000          | 584,050   | 1,199,050  |  |  |
| 2024   | 645,000          | 553,300   | 1,198,300  |  |  |
| 2025   | 680,000          | 521,050   | 1,201,050  |  |  |
| 2026   | 715,000          | 487,050   | 1,202,050  |  |  |
| 2027   | 750,000          | 451,300   | 1,201,300  |  |  |
| 2028   | 785,000          | 413,800   | 1,198,800  |  |  |
| 2029   | 825,000          | 374,550   | 1,199,550  |  |  |
| 2030   | 870,000          | 333,300   | 1,203,300  |  |  |
| 2031   | 895,000          | 307,200   | 1,202,200  |  |  |
| 2032   | 920,000          | 280,350   | 1,200,350  |  |  |
| 2033   | 950,000          | 252,750   | 1,202,750  |  |  |
| 2034   | 975,000          | 224,250   | 1,199,250  |  |  |
| 2035   | 1,005,000        | 195,000   | 1,200,000  |  |  |
| 2036   | 1,035,000        | 164,850   | 1,199,850  |  |  |
| 2037   | 1,065,000        | 133,800   | 1,198,800  |  |  |
| 2038   | 1,100,000        | 101,850   | 1,201,850  |  |  |
| 2039   | 1,130,000        | 68,850    | 1,198,850  |  |  |
| 2040   | 1,165,000        | 34,950    | 1,199,950  |  |  |
|        |                  |           |            |  |  |
| Total  | 17,940,000       | 6,736,568 | 24,676,568 |  |  |

Notes to the Financial Statements April 30, 2020

# NOTE 3 – DETAIL NOTES ON ALL FUNDS - Continued

# **NET POSITION/FUND BALANCES**

# **Net Position Classifications**

Net investment in capital assets was comprised of the following as of April 30, 2020:

| Governmental Activities Capital Assets - Net of Accumulated Depreciation | \$ 14,975,179 |
|--|---------------|
| Plus:  |               |
| Unspent Bond Proceeds  | 10,702,415    |
| Unamortized Loss on Refunding  | 47,804        |
| Less Capital Related Debt:   |               |
| General Obligation Refunding Bonds of 2010                               | (1,230,000)   |
| General Obligation Refunding Bonds of 2019                               | (16,710,000)  |
| Unamortized Premium  | (1,225,196)   |
| Net Investment in Capital Assets   | 6,560,202     |

# **Fund Balance Classifications**

The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

|                             |               | Debt<br>Service | Capital Projects Site and | Nonmajor    |            |
|-----------------------------|---------------|-----------------|---------------------------|-------------|------------|
|                             |               | Series 2001     | Building                  | Fine Arts   |            |
|                             | General       | Library Project | Reserve                   | Acquisition | Totals     |
| Fund Balances<br>Restricted |               |                 |                           |             |            |
| Capital Projects            | \$ 10,702,415 | _               |                           |             | 10,702,415 |
| Debt Service                |               | 908,406         |                           |             | 908,406    |
|                             | 10,702,415    | 908,406         |                           | _           | 11,610,821 |
| Assigned                    |               |                 |                           |             |            |
| Fine Arts                   | _             | _               |                           | 13,884      | 13,884     |
| Capital Projects            |               | _               | 10,298,681                |             | 10,298,681 |
|                             |               |                 | 10,298,681                | 13,884      | 10,312,565 |
| Unassigned                  | 8,207,037     | _               |                           |             | 8,207,037  |
| Total Fund Balances         | 18,909,452    | 908,406         | 10,298,681                | 13,884      | 30,130,423 |

Notes to the Financial Statements April 30, 2020

#### NOTE 3 – DETAIL NOTES ON ALL FUNDS - Continued

#### **NET POSITION/FUND BALANCES - Continued**

#### **Fund Balance Classifications - Continued**

In the governmental funds financial statements, the Library considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Library first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available.

*Nonspendable Fund Balance.* Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

Restricted Fund Balance. Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance. Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Board of Trustees; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

Assigned Fund Balance. Consists of amounts that are constrained by the Board of Trustees' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Board of Trustees itself or b) a body or official to which the Board of Trustees has delegated the authority to assign amounts to be used for specific purposes. The Library's highest level of decision-making authority is the Board of Trustees, who is authorized to assign amounts to a specific purpose.

*Unassigned Fund Balance*. Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

Minimum Fund Balance Policy. The Library's policy manual states that the Site and Building Reserve Fund should maintain a minimum fund balance equal to 42% of budgeted operating expenditures.

#### **Net Position Restatements**

Beginning net position was restated to correct an error in recognition of prior year capital assets and the implementation of GASB Statement No. 75. The following is a summary of the net position as originally reported and as restated:

| <br>Net Position | As Reported      | As Restated | (Decrease)  |
|------------------|------------------|-------------|-------------|
| Governmental     | \$<br>25,386,874 | 21,907,932  | (3,478,942) |

Notes to the Financial Statements April 30, 2020

#### **NOTE 4 - OTHER INFORMATION**

#### RISK MANAGEMENT

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; natural disasters; and injuries to the Library's employees. The Library has purchased insurance from private insurance companies. Risks covered included certain types of liabilities and bonds. The Library currently reports all its risk management activities in the General Fund. There were no significant changes in insurance coverages from the prior year and settlements did not exceed insurance coverage in any of the past three fiscal years.

# **Public Entity Risk Pool**

The Library participates in LIRA (Libraries of Illinois Risk Agency), a public entity risk pool with the transfer of risk. The Library is responsible for an annual premium payment and the pool is responsible for administering the program. If funds are insufficient in the judgment of the pool, the pool may assess the members' additional equal payments. The Library's policy is to record any related expenditures in the year in which they are notified of any additional assessments. The Library is not aware of any additional assessments owed as of April 30, 2020.

#### CONTINGENT LIABILITIES

#### Litigation

The Library is not a defendant in any lawsuits.

#### **Grants**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Library expects such amounts, if any, to be immaterial.

#### **Financial Impact from COVID-19**

In March 2020, the World Health Organization declared the COVID-19 virus a public health emergency. As of the date of this report, the extent of the impact of COVID-19 on the Library's operations and financial position cannot be determined.

Notes to the Financial Statements April 30, 2020

#### **NOTE 4 – OTHER INFORMATION - Continued**

#### EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN

#### **Illinois Municipal Retirement Fund (IMRF)**

The Library contributes to the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local governments and school districts in Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at <a href="https://www.imrf.org">www.imrf.org</a>. The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

#### **Plan Descriptions**

Plan Administration. All hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

Benefits Provided. IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Notes to the Financial Statements April 30, 2020

#### EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

#### Illinois Municipal Retirement Fund (IMRF) - Continued

# **Plan Descriptions - Continued**

Benefits Provided - Continued. Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

*Plan Membership.* As of December 31, 2019, the measurement date, the following employees were covered by the benefit terms:

Active Plan Members 109

A detailed breakdown of IMRF membership for the Village and the Library combined is available in the Village's comprehensive annual financial report.

*Contributions*. As set by statute, the Library's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended April 30, 2020, the Library's contribution was 8.85% of covered payroll.

*Net Pension Liability*. The Library's net pension liability was measured as of December 31, 2019. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

Notes to the Financial Statements April 30, 2020

#### **NOTE 4 – OTHER INFORMATION - Continued**

#### EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

# Illinois Municipal Retirement Fund (IMRF) - Continued

# **Plan Descriptions - Continued**

*Actuarial Assumptions*. The total pension liability was determined by an actuarial valuation performed, as of December 31, 2019, using the following actuarial methods and assumptions:

| Actuarial Cost Method      | Entry Age       |
|----------------------------|-----------------|
|                            | Normal          |
| Asset Valuation Method     | Market          |
| Actuarial Assumptions      |                 |
| Interest Rate              | 7.25%           |
| Salary Increases           | 3.35% to 14.25% |
| Cost of Living Adjustments | 2.50%           |
| Inflation                  | 2.50%           |

For nondisabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality tables was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for nondisabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

Notes to the Financial Statements April 30, 2020

#### **NOTE 4 – OTHER INFORMATION - Continued**

#### EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

#### Illinois Municipal Retirement Fund (IMRF) - Continued

#### **Plan Description - Continued**

Actuarial Assumptions - Continued. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

|                           |        | Long-Term      |
|---------------------------|--------|----------------|
|                           |        | Expected Real  |
| Asset Class               | Target | Rate of Return |
|                           |        |                |
| Fixed Income              | 28.00% | 3.25%          |
| Domestic Equities         | 37.00% | 5.75%          |
| International Equities    | 18.00% | 6.50%          |
| Real Estate               | 9.00%  | 5.20%          |
| Blended                   | 7.00%  | 3.60% - 7.60%  |
| Cash and Cash Equivalents | 1.00%  | 1.85%          |

Notes to the Financial Statements April 30, 2020

#### **NOTE 4 – OTHER INFORMATION - Continued**

#### EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

#### Illinois Municipal Retirement Fund (IMRF) - Continued

#### **Discount Rate**

The discount rate used to measure the total pension liability was 7.25%, the same as the prior year. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Library contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

#### **Discount Rate Sensitivity**

The following is a sensitivity analysis of the net pension liability/(asset) to changes in the discount rate. The table below presents the net pension liability/(asset) of the Library calculated using the discount rate as well as what the Library's net pension liability/(asset) would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

|                               | Current      |               |             |
|-------------------------------|--------------|---------------|-------------|
|                               | 1% Decrease  | Discount Rate | 1% Increase |
|                               | (6.25%)      | (7.25%)       | (8.25%)     |
|                               |              |               | _           |
| Net Pension Liability/(Asset) | \$ 5,357,034 | 787,322       | (3,000,033) |

Notes to the Financial Statements April 30, 2020

## **NOTE 4 - OTHER INFORMATION - Continued**

### EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

## Illinois Municipal Retirement Fund (IMRF) - Continued

## **Changes in the Net Pension Liability**

|   | Total         |                |             |
|---|---------------|----------------|-------------|
|   | Pension       | Plan Fiduciary | Net Pension |
|   | Liability     | Net Position   | Liability   |
|   | (A)           | (B)            | (A) - (B)   |
| Balances at December 31, 2018             | \$ 36,069,486 | 31,417,276     | 4,652,210   |
| Changes for the Year:                     |               |                |             |
| Service Cost                              | 572,445       | _              | 572,445     |
| Interest                                  | 2,557,546     | _              | 2,557,546   |
| Changes of Benefit Terms                  | _             | _              | _           |
| Difference Between Expected and Actual    |               |                |             |
| Experience of the Total Pension Liability | (6,640)       | _              | (6,640)     |
| Changes of Assumptions                    | _             | _              |             |
| Contributions - Employer                  | _             | 439,181        | (439,181)   |
| Contributions - Employees                 | _             | 246,903        | (246,903)   |
| Net Investment Income                     | _             | 6,238,733      | (6,238,733) |
| Benefit Payments, Including Refunds       |               |                |             |
| of Employee Contributions                 | (2,169,826)   | (2,169,826)    | _           |
| Other (Net Transfer)                      |               | 63,422         | (63,422)    |
| Net Changes                               | 953,525       | 4,818,413      | (3,864,888) |
| Balances at December 31, 2019             | 37,023,011    | 36,235,689     | 787,322     |

# Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended April 30, 2020, the Library recognized pension expense of \$651,723. At April 30, 2020, the Library reported deferred outflows or resources and deferred inflows of resources related to pensions from the following sources:

Notes to the Financial Statements April 30, 2020

### **NOTE 4 - OTHER INFORMATION - Continued**

### EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

## Illinois Municipal Retirement Fund (IMRF) - Continued

# Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions - Continued

|   | Oı | Deferred atflows of esources | Deferred<br>Inflows of<br>Resources | Totals      |
|---|----|------------------------------|-------------------------------------|-------------|
| Difference Between Expected and Actual Experience | \$ | 259,536                      | (156,681)                           | 102,855     |
| Change in Assumptions                             |    | 500,542                      | (322,949)                           | 177,593     |
| Net Difference Between Projected and Actual       |    |                              |                                     |             |
| Earnings on Pension Plan Investments              |    | _                            | (1,634,746)                         | (1,634,746) |
| Total Expense to be Recognized in Future Periods  |    | 760,078                      | (2,114,376)                         | (1,354,298) |
|   |    |                              |                                     |             |
| Contributions Subsequent to the Measurement Date  |    | 171,943                      |                                     | 171,943     |
|   |    |                              |                                     |             |
| Total Deferred Amounts Related to IMRF            |    | 932,021                      | (2,114,376)                         | (1,182,355) |

\$171,943 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the reporting year ended April 30, 2021. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

| Fiscal<br>Year | Net Deferred<br>Outflows/<br>(Inflows)<br>of Resources |    |
|----------------|--|----|
|                |  |    |
| 2021           | \$ (476,172  | 2) |
| 2022           | (243,358   | 3) |
| 2023           | 146,89   | 0  |
| 2024           | (781,658   | 3) |
| 2025           | _  | _  |
| Thereafter     | _  | _  |
|                |  |    |
| Total          | (1,354,298   | 3) |

Notes to the Financial Statements April 30, 2020

### **NOTE 4 - OTHER INFORMATION - Continued**

### OTHER POST-EMPLOYMENT BENEFITS

### General Information about the OPEB Plan

Plan Description. The Library's defined benefit OPEB plan, Retiree Benefits Plan (RBP), provides OPEB for all permanent full-time general employees of the Library. RBP is a single-employer defined benefit OPEB plan administered by the Village. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Village Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

*Benefits Provided.* RBP provides healthcare to retired employees and their dependents. The retired employees and dependents pay 100% of the blended group premium cost.

*Plan Membership.* As of April 30, 2020, the measurement date, the following employees were covered by the benefit terms:

| Inactive Plan Members Currently Receiving Benefits               | 2  |
|--|----|
| Inactive Plan Members Entitled to but not yet Receiving Benefits | _  |
| Active Plan Members  | 88 |
|  |    |
| Total  | 90 |

## **Total OPEB Liability**

The Library's total OPEB liability was measured as of April 30, 2020, and was determined by an actuarial valuation as of May 1, 2020.

Actuarial Assumptions and Other Inputs. The total OPEB liability in the April 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Notes to the Financial Statements April 30, 2020

### **NOTE 4 - OTHER INFORMATION - Continued**

## **OTHER POST-EMPLOYMENT BENEFITS - Continued**

## **Total OPEB Liability - Continued**

Actuarial Assumptions and Other Inputs - Continued.

| Inflation                                | 2.25%   |
|--|---|
| Salary Increases                         | 2.50%   |
| Discount Rate                            | 2.56%   |
| Healthcare Cost Trend Rates              | 6.80% for Initial Rate, decreasing 0.20% per year to an ultimate rate of 5.00% for 2029 and later years |
| Retirees' Share of Benefit-Related Costs | 100% of projected health insurance premiums for retirees  |

The discount rate was based on expected long-term rate of return on plan assets and the municipal bond rate.

Active, Retiree, and Spousal IMRF Mortality follows the Sex Distinct Raw Rates as Developed in the RP-2014 Study, with Blue Collar Adjustment. These Rates are then Improved Generationally using MP-2016 Improvement Rates.

## **Change in the Total OPEB Liability**

|   | Total OPEB<br>Liability |          |
|---|-------------------------|----------|
| Balance at April 30, 2019                         | \$                      | 704,068  |
| Changes for the Year:                             |                         |          |
| Service Cost                                      |                         | 13,302   |
| Interest  |                         | 26,131   |
| Changes of Benefit Terms                          |                         | _        |
| Difference Between Expected and Actual Experience |                         |          |
| Changes of Assumptions or Other Inputs            |                         | 89,022   |
| Benefit Payments                                  |                         | (49,690) |
| Net Changes                                       |                         | 78,765   |
| Balance at April 30, 2020                         |                         | 782,833  |

Notes to the Financial Statements April 30, 2020

#### **NOTE 4 - OTHER INFORMATION - Continued**

### **OTHER POST-EMPLOYMENT BENEFITS - Continued**

## Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, calculated using a Single Discount Rate of 2.56%, as well as what the total OPEB liability would be if it were calculated using a Single Discount Rate that is one percentage point lower or one percentage point higher:

|                      | Current       |               |             |  |  |
|----------------------|---------------|---------------|-------------|--|--|
|                      | 1% Decrease   | Discount Rate | 1% Increase |  |  |
|                      | <br>(1.56%)   | (2.56%)       | (3.56%)     |  |  |
|                      |               |               |             |  |  |
| Total OPEB Liability | \$<br>860,711 | 782,833       | 717,578     |  |  |

## Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, calculated using a variable Healthcare Trend Rate, as well as what the total OPEB liability would be if it were calculated using a Healthcare Trend Rate that is one percentage point lower or one percentage point higher:

|                      |    |                         | Healthcare<br>Cost Trend |                         |
|----------------------|----|-------------------------|--------------------------|-------------------------|
|                      | _  | 1% Decrease<br>(Varies) | Rates<br>(Varies)        | 1% Increase<br>(Varies) |
| Total OPEB Liability | \$ | 708,356                 | 782,833                  | 870,570                 |

# **OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

Per GASB Statement No. 75, under the Alternative Measurement Method, changes in Total OPEB Liability are immediately recognized as expense, resulting in no deferred outflows of resources or deferred inflows of resources related to OPEB. For the year ended April 30, 2020, the Library recognized OPEB expense of \$128,455.

## REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Schedule of Employer Contributions Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Net Pension Liability Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Total OPEB Liability Retiree Benefit Plan
- Budgetary Comparison Schedule General Fund

Notes to the Required Supplementary Information

Budgetary Information - Budgets are adopted on a basis consistent with generally accepted accounting principles.

## Illinois Municipal Retirement Fund Schedule of Employer Contributions April 30, 2020

| Fiscal<br>Year                      | De | ctuarially<br>etermined<br>ontribution | in I<br>the | ntributions Relation to Actuarially etermined ontribution | ]  | ntribution<br>Excess/<br>eficiency) | Covered<br>Payroll                  | Contributions as<br>a Percentage of<br>Covered Payroll |
|-------------------------------------|----|--|-------------|---|----|-------------------------------------|-------------------------------------|--|
| 4/30/2016<br>4/30/2017              | \$ | 529,405<br>559,726                     | \$          | 551,901<br>576,461  | \$ | 22,496<br>16,735                    | 4,865,852<br>5,121,002              | 11.34%<br>11.26%                                       |
| 4/30/2018<br>4/30/2019<br>4/30/2020 |    | 536,655<br>631,242<br>469,647          |             | 540,394<br>632,780<br>478,303                             |    | 3,739<br>1,538<br>8,656             | 5,077,153<br>5,641,127<br>5,405,025 | 10.64%<br>11.22%<br>8.85%                              |

Notes to the Required Supplementary Information:

Actuarial Cost Method Entry Age Normal
Amortization Method Level % Pay (Closed)

Remaining Amortization Period 24 Years

Asset Valuation Method 5-Year Smoothed Market

Inflation 2.50%

Salary Increases 3.35% - 14.25%

Investment Rate of Return 7.50%

Retirement Age See the Notes to the Financial Statements

Mortality IMRF specific mortality table was used with fully generational projection

scale MP-2017 (base year 2015).

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

# Illinois Municipal Retirement Fund Schedule of Changes in the Employer's Net Pension Liability April 30, 2020

|  | 12/31/2015   |
|--|--------------|
| Total Pension Liability  |              |
| Service Cost   | \$ 520,356   |
| Interest   | 2,232,065    |
| Changes in Benefit Terms   | · · · —      |
| Difference Between Expected and Actual Experience                          | 64,498       |
| Change of Assumptions  | 73,760       |
| Benefit Payments, Including Refunds of Member Contributions                | (1,468,629)  |
| Net Change in Total Pension Liability                                      | 1,422,050    |
| Total Pension Liability - Beginning  | 30,235,003   |
| Total Pension Liability - Ending   | 31,657,053   |
| Plan Fiduciary Net Position  |              |
| Contributions - Employer   | \$ 551,901   |
| Contributions - Members  | 220,813      |
| Net Investment Income  | 144,598      |
| Benefit Payments, Including Refunds of Member Contributions                | (1,468,629)  |
| Other (Net Transfer)   | (125,687)    |
| Net Change in Plan Fiduciary Net Position                                  | (677,004)    |
| Plan Net Position - Beginning  | 29,267,552   |
| Plan Net Position - Ending   | 28,590,548   |
| Employer's Net Pension Liability   | \$ 3,066,505 |
| Plan Fiduciary Net Position as a Percentage of the Total Pension Liability | 90.31%       |
| Covered Payroll  | \$ 4,865,853 |
| Employer's Net Pension Liability as a Percentage of Covered Payroll        | 63.02%       |

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

| 12/31/2016  | 12/31/2017  | 12/31/2018  | 12/31/2019  |
|-------------|-------------|-------------|-------------|
|             |             |             |             |
| 526,250     | 542,330     | 537,872     | 572,445     |
| 2,303,418   | 2,465,159   | 2,612,279   | 2,557,546   |
| _           | _           | _           | _           |
| 856,731     | (504,715)   | 444,278     | (6,640)     |
| (78,334)    | (1,064,809) | 985,943     | _           |
| (1,607,235) | (1,666,389) | (1,940,345) | (2,169,826) |
|             |             |             |             |
| 2,000,830   | (228,424)   | 2,640,027   | 953,525     |
| 31,657,053  | 33,657,883  | 33,429,459  | 36,069,486  |
|             |             |             |             |
| 33,657,883  | 33,429,459  | 36,069,486  | 37,023,011  |
|             |             |             |             |
| 576,461     | 540,394     | 632,780     | 439,181     |
| 239,574     | 228,520     | 265,218     | 246,903     |
| 1,937,848   | 5,335,271   | (2,036,485) | 6,238,733   |
| (1,607,235) | (1,666,389) | (1,940,345) | (2,169,826) |
| 327,394     | (608,380)   | 602,102     | 63,422      |
|             |             |             |             |
| 1,474,042   | 3,829,416   | (2,476,730) | 4,818,413   |
| 28,590,548  | 30,064,590  | 33,894,006  | 31,417,276  |
|             |             |             |             |
| 30,064,590  | 33,894,006  | 31,417,276  | 36,235,689  |
|             |             |             |             |
| 3,593,293   | (464,547)   | 4,652,210   | 787,322     |
|             |             |             |             |
| 89.32%      | 101.39%     | 87.10%      | 97.87%      |
|             |             |             |             |
| 5,121,002   | 5,077,153   | 5,641,127   | 5,476,218   |
|             |             |             |             |
| 70.17%      | (9.15%)     | 82.47%      | 14.38%      |

# Retiree Benefits Plan Schedule of Changes in the Employer's Total OPEB Liability April 30, 2020

|   | _         | 4/30/2020 |
|---|-----------|-----------|
| Total OPEB Liability                                    |           |           |
| Service Cost  | \$        | 13,302    |
| Interest  |           | 26,131    |
| Changes in Benefit Terms                                |           | _         |
| Differences Between Expected and Actual Experience      |           | _         |
| Change of Assumptions or Other Inputs                   |           | 89,022    |
| Benefit Payments  |           | (49,690)  |
| Net Change in Total OPEB Liability                      | · · · · · | 78,765    |
| Total OPEB Liability - Beginning                        |           | 704,068   |
| Total OPEB Liability - Ending                           |           | 782,833   |
| Covered Payroll   | \$        | 4,602,827 |
| Total OPEB Liability as a Percentage of Covered Payroll |           | 17.01%    |

## Notes:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

Changes of Assumptions. Changes in assumptions related to the discount rate were made in 2019 and 2020.

General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended April 30, 2020

|                                   | Budgeted A    | Budgeted Amounts |             |  |
|-----------------------------------|---------------|------------------|-------------|--|
|                                   | Original      | Final            | Amounts     |  |
| Revenues                          |               |                  |             |  |
| Property Taxes                    | \$ 13,070,736 | 13,070,736       | 12,203,585  |  |
| Replacement Taxes                 | 300,000       | 300,000          | 425,229     |  |
| Charges for Services              | 200,000       | 200,000          | ,,          |  |
| Fees                              | 25,000        | 25,000           | 26,878      |  |
| Fines, Forfeitures and Penalties  | 60,000        | 60,000           | 14,859      |  |
| Grants and Donations              |               | ,                | ,           |  |
| State and Other Grants            | 81,000        | 81,000           | 116,110     |  |
| Donations                         | <del></del>   | , <u>—</u>       | 27,054      |  |
| Interest Income                   | 175,000       | 175,000          | 194,072     |  |
| Miscellaneous                     | 40,000        | 40,000           | 88,042      |  |
| Total Revenues                    | 13,751,736    | 13,751,736       | 13,095,829  |  |
|                                   |               |                  |             |  |
| Expenditures                      |               |                  |             |  |
| Culture, Education and Recreation |               |                  |             |  |
| Personnel Services                | 7,997,386     | 7,997,386        | 7,476,553   |  |
| Commodities                       | 1,462,000     | 1,462,000        | 1,354,038   |  |
| Contractual Services              | 2,442,000     | 2,442,000        | 2,277,216   |  |
| Capital Outlay                    | 6,285,000     | 6,285,000        | 6,899,870   |  |
| Debt Service                      |               |                  |             |  |
| Principal Retirement              | 1,000         | 1,000            | 964         |  |
| Interest and Fiscal Charges       |               |                  | 128,055     |  |
| Total Expenditures                | 18,187,386    | 18,187,386       | 18,136,696  |  |
|                                   |               |                  |             |  |
| Excess (Deficiency) of Revenues   |               |                  |             |  |
| Over (Under) Expenditures         | (4,435,650)   | (4,435,650)      | (5,040,867) |  |
|                                   |               |                  |             |  |
| Other Financing Sources (Uses)    |               |                  |             |  |
| Debt Issuance                     | _             |                  | 16,710,000  |  |
| Premium on Bond                   |               |                  | 1,118,055   |  |
| Transfers Out                     |               |                  | (1,200,000) |  |
|                                   |               |                  | 16,628,055  |  |
| N. C. Indian                      | (4.425.650)   | (4.425.650)      | 11.505.100  |  |
| Net Change in Fund Balance        | (4,435,650)   | (4,435,650)      | 11,587,188  |  |
| Fund Dalanca Daginning            |               |                  | 7 222 264   |  |
| Fund Balance - Beginning          |               |                  | 7,322,264   |  |
| Fund Balance - Ending             |               |                  | 18,909,452  |  |
| I and Durance Duamig              |               |                  | 10,707,732  |  |

## OTHER SUPPLEMENTARY INFORMATION

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such schedules include:

• Budgetary Comparison Schedule - Major Governmental Funds

## INDIVIDUAL FUND DESCRIPTIONS

#### **GENERAL FUND**

The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

#### **DEBT SERVICE FUND**

The Debt Service Funds are used to account for the accumulation of funds for the periodic payment of principal and interest on general long-term debt.

## Series 2001 Library Project Fund

The Series 2001 Library Project Fund is used to account for the retirement of the Library's bonded debt.

#### **CAPITAL PROJECTS FUNDS**

The Capital Projects Funds are used to account for all resources used for the acquisition of capital facilities by a governmental unit.

### Site and Building Reserve Fund

The Site and Building Reserve Fund is used to account for the accumulation of funds for anticipated capital improvements.

## **Fine Arts Acquisition Fund**

The Fine Arts Acquisition Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

# General Fund Scheduling of Expenditures - Budget and Actual For the Fiscal Year Ended April 30, 2020

|   | Budgeted Amounts    |           | Actual    |  |
|---|---------------------|-----------|-----------|--|
|   | Original            | Final     | Amounts   |  |
|   |                     |           |           |  |
| Culture, Education and Recreation               |                     |           |           |  |
| Personnel Services                              | Ф ( 045 <b>2</b> 06 | ( 045 206 | ( 470 200 |  |
| Salaries  | \$ 6,845,386        | 6,845,386 | 6,478,389 |  |
| Employer IMRF                                   | 590,000             | 590,000   | 478,303   |  |
| Employer FICA Section 125 Reimbursements        | 525,000             | 525,000   | 464,562   |  |
|   | 27,000              | 27,000    | 13,737    |  |
| Health Services Account - Employer Contribution | 37,000              | 37,000    | 41,562    |  |
|   | 7,997,386           | 7,997,386 | 7,476,553 |  |
| Commodities                                     |                     |           |           |  |
| Physical Content                                | 850,000             | 850,000   | 668,468   |  |
| Leased Content                                  | 300,000             | 300,000   | 409,760   |  |
| Learning  | 62,000              | 62,000    | 49,367    |  |
| Research  | 150,000             | 150,000   | 151,956   |  |
| Janitorial Supplies                             | 30,000              | 30,000    | 23,063    |  |
| Library Supplies                                | 60,000              | 60,000    | 47,398    |  |
| Small Equipment                                 | 10,000              | 10,000    | 4,026     |  |
|   | 1,462,000           | 1,462,000 | 1,354,038 |  |
| Contractual Services                            |                     |           |           |  |
| Audit Fees                                      | 8,000               | 8,000     | 6,970     |  |
| Bank Fees                                       |                     |           | 5,327     |  |
| Contingency                                     | 70,000              | 70,000    | 6,275     |  |
| Continued Education and Memberships             | 130,000             | 130,000   | 117,599   |  |
| Data Processing                                 | 35,000              | 35,000    | 21,657    |  |
| E-Commerce                                      | , <u> </u>          | _         | 5,015     |  |
| Insurance - Health/Dental/Life                  | 760,000             | 760,000   | 754,848   |  |
| Insurance - General                             | 100,000             | 100,000   | 111,939   |  |
| Maintenance of Automobile Equipment             | 5,000               | 5,000     | 5,950     |  |
| Maintenance of Buildings and Grounds            | 260,000             | 260,000   | 227,881   |  |
| Maintenance of Equipment                        | 100,000             | 100,000   | 99,348    |  |
| Material Handling and Illinois Access Fees      | 130,000             | 130,000   | 90,337    |  |
| Miscellaneous                                   | _                   | _         | 18,792    |  |
| Office Expenditures and Transportation          | 2,000               | 2,000     | 1,356     |  |
| Parking Lease Expenditure                       | 5,000               | 5,000     | 4,167     |  |
| Postage   | 30,000              | 30,000    | 27,991    |  |
| Printing and Publicity                          | 115,000             | 115,000   | 82,715    |  |
| Professional Services                           | 40,000              | 40,000    | 67,045    |  |

# General Fund Scheduling of Expenditures - Budget and Actual - Continued For the Fiscal Year Ended April 30, 2020

|   | Budgeted   | Budgeted Amounts |                   |  |
|---|------------|------------------|-------------------|--|
|   | Original   | Final            | Actual<br>Amounts |  |
| Culture, Education and Recreation - Continued<br>Contractual Services - Continued |            |                  |                   |  |
| Programming   | \$ 107,000 | 107,000          | 92,481            |  |
| Reception and Entertainment   | 17,000     | 17,000           | 16,612            |  |
| Summer Reading Contribution   | _          | _                | 14,775            |  |
| Technology/Network  | 448,000    | 448,000          | 442,016           |  |
| Utilities   | 80,000     | 80,000           | 56,120            |  |
|   | 2,442,000  | 2,442,000        | 2,277,216         |  |
| Total Culture, Education and Recreation   | 11,901,386 | 11,901,386       | 11,107,807        |  |
| Capital Outlay  | 6,285,000  | 6,285,000        | 6,899,870         |  |
| Debt Service  |            |                  |                   |  |
| Principal Retirement  | 1,000      | 1,000            | 964               |  |
| Interest and Fiscal Charges   |            | _                | 128,055           |  |
| Total Debt Service  | 1,000      | 1,000            | 129,019           |  |
| Total Expenditures  | 18,187,386 | 18,187,386       | 18,136,696        |  |

# Series 2001 Library Project - Debt Service Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended April 30, 2020

|                             | Budgeted    | Actual      |           |
|-----------------------------|-------------|-------------|-----------|
|                             | Original    | Final       | Amounts   |
|                             |             |             |           |
| Revenues                    |             |             |           |
| Taxes                       |             |             |           |
| Property Taxes              | \$ —        |             | 1,231,755 |
| Interest                    | _           | _           | 7,166     |
| Total Revenues              |             | _           | 1,238,921 |
| Expenditures                |             |             |           |
| Debt Service                |             |             |           |
| Principal Retirement        | 1,180,000   | 1,180,000   | 1,180,000 |
| Interest and Fiscal Charges | 84,350      | 84,350      | 84,350    |
| Total Expenditures          | 1,264,350   | 1,264,350   | 1,264,350 |
| Net Change in Fund Balance  | (1,264,350) | (1,264,350) | (25,429)  |
| Fund Balance - Beginning    |             | _           | 933,835   |
| Fund Balance - Ending       |             | =           | 908,406   |

# SUPPLEMENTAL SCHEDULES

# Long-Term Debt Requirements General Obligation Refunding Bonds of 2010 April 30, 2020

| Date of Issue           | September 9, 2010     |
|-------------------------|-----------------------|
| Date of Maturity        | December 1, 2020      |
| Authorized Issue        | \$2,410,000           |
| Denomination of Bonds   | \$5,000               |
| Interest Rate           | 1.00% - 5.00%         |
| Interest Dates          | June 1 and December 1 |
| Principal Maturity Date | December 1            |
| Payable at              | Village of Skokie     |

## CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

| Fiscal | Requirements |          |           | Interest Due On |        |        |        |
|--------|--------------|----------|-----------|-----------------|--------|--------|--------|
| Year   | Principal    | Interest | Totals    | Jun. 1          | Amount | Dec. 1 | Amount |
|        |              |          |           |                 |        |        | _      |
| 2021   | \$ 1,230,000 | 43,050   | 1,273,050 | 2020            | 21,525 | 2020   | 21,525 |

Long-Term Debt Requirements General Obligation Bonds of 2019 April 30, 2020

| Date of Issue           | December 10, 2019     |
|-------------------------|-----------------------|
| Date of Maturity        | December 1, 2039      |
| Authorized Issue        | \$16,710,000          |
| Denomination of Bonds   | \$5,000               |
| Interest Rate           | 3.00% - 5.00%         |
| Interest Dates          | June 1 and December 1 |
| Principal Maturity Date | December 1            |
| Payable at              | Village of Skokie     |

# CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

| Fiscal | Requirements |           |            |        | Interest  | Due On |           |
|--------|--------------|-----------|------------|--------|-----------|--------|-----------|
| Year   | Principal    | Interest  | Totals     | Jun. 1 | Amount    | Dec. 1 | Amount    |
|        |              |           |            |        |           |        |           |
| 2021   | \$ —         | 597,968   | 597,968    | 2021   | 291,318   | 2021   | 306,650   |
| 2022   | 585,000      | 613,300   | 1,198,300  | 2022   | 306,650   | 2022   | 306,650   |
| 2023   | 615,000      | 584,050   | 1,199,050  | 2023   | 292,025   | 2023   | 292,025   |
| 2024   | 645,000      | 553,300   | 1,198,300  | 2024   | 276,650   | 2024   | 276,650   |
| 2025   | 680,000      | 521,050   | 1,201,050  | 2025   | 260,525   | 2025   | 260,525   |
| 2026   | 715,000      | 487,050   | 1,202,050  | 2026   | 243,525   | 2026   | 243,525   |
| 2027   | 750,000      | 451,300   | 1,201,300  | 2027   | 225,650   | 2027   | 225,650   |
| 2028   | 785,000      | 413,800   | 1,198,800  | 2028   | 206,900   | 2028   | 206,900   |
| 2029   | 825,000      | 374,550   | 1,199,550  | 2029   | 187,275   | 2029   | 187,275   |
| 2030   | 870,000      | 333,300   | 1,203,300  | 2030   | 166,650   | 2030   | 166,650   |
| 2031   | 895,000      | 307,200   | 1,202,200  | 2031   | 153,600   | 2031   | 153,600   |
| 2032   | 920,000      | 280,350   | 1,200,350  | 2032   | 140,175   | 2032   | 140,175   |
| 2033   | 950,000      | 252,750   | 1,202,750  | 2033   | 126,375   | 2033   | 126,375   |
| 2034   | 975,000      | 224,250   | 1,199,250  | 2034   | 112,125   | 2034   | 112,125   |
| 2035   | 1,005,000    | 195,000   | 1,200,000  | 2035   | 97,500    | 2035   | 97,500    |
| 2036   | 1,035,000    | 164,850   | 1,199,850  | 2036   | 82,425    | 2036   | 82,425    |
| 2037   | 1,065,000    | 133,800   | 1,198,800  | 2037   | 66,900    | 2037   | 66,900    |
| 2038   | 1,100,000    | 101,850   | 1,201,850  | 2038   | 50,925    | 2038   | 50,925    |
| 2039   | 1,130,000    | 68,850    | 1,198,850  | 2039   | 34,425    | 2039   | 34,425    |
| 2040   | 1,165,000    | 34,950    | 1,199,950  | 2040   | 17,475    | 2040   | 17,475    |
|        |              |           |            |        |           |        |           |
|        | 16,710,000   | 6,693,518 | 23,403,518 |        | 3,339,093 |        | 3,354,425 |
|        |              |           |            |        |           |        |           |